

CORONAVIRUS RECOMMENDATIONS

EMPLOYEE CARE

ADVISE YOUR EMPLOYEES ON PROPER CARE.

- Develop a plan and clearly communicate it with your team. This may include a checklist or sign off sheet for each shift. Review regularly and keep everyone up-to-date as procedures change.
- Everyone should wash their hands regularly, cough into their elbows and avoid touching their face.
- If employees are feeling sick, are caring for someone who is sick, or have been around anyone who is sick they should stay home.

ENCOURAGE AND REQUIRE SOCIAL DISTANCING.

- Employees should work at least 6 feet apart whenever possible. If space does not allow for that distance, employees should rotate or wear additional protective gear such as masks.

PROVIDE NECESSARY PROTECTIVE ITEMS.

- Protective gear such as gloves, face masks, disinfecting wipes, hand sanitizer, and cleaners should be provided, if possible.

HAVE CLEANING SUPPLIES IN A PROMINENT PLACE.

- Place cleaning supplies out in the open where they are clearly visible as a reminder to disinfect regularly.

REGULARLY DISINFECT ALL TOUCHED SURFACES.

- Washer & dryer doors, door handles, buttons, and control panels
- Laundry carts and bags
- Folding tables, irons, and storage shelves
- Light switches and door handles
- Floors and garbage cans